

**MEMORANDUM  
OF  
ASSOCIATION  
&  
RULES**

**SATYENDRA NATH BOSE NATIONAL CENTRE  
FOR BASIC SCIENCES**

(Registered under West Bengal Societies Registration  
Act XXVI of 1961)

CALCUTTA

1986

West Bengal Form no. 264.

**CERTIFICATE OF REGISTRATION OF SOCIETIES  
WEST BENGAL ACT XXVI OF 1961**

No. S/52170

of 1986-1987

I hereby certify that SATYENDRA NATH NATIONAL CENTRE FOR BASIC SCIENCES has this day been registered under the West Bengal Societies Registration Act, 1961.

Given under my hand at Calcutta this thirteenth day of June one thousand nine hundred and eighty six.

Sd/-  
REGISTRAR OF FIRMS, SOCIETIES  
&  
NON-TRADING CORPORATIONS,  
WEST BENGAL.

**Memorandum of Association  
Of  
Satyendra Nath Bose National Centre for Basic Sciences**

1. The name of the society shall be the Satyendra Nath Bose National Centre for basic Sciences, hereinafter called the S.N. Bose national Centre.
2. The Registered Office of the Society Shall be at Calcutta and at present in the Indian association for the Cultivation of Sciences, 2A, Raja S.C Mallick Road, Jadavpur, Calcutta-700032.
3. The objects for which the S. N. Bose national Centre is established, are :-
  - (i) To foster, encourage and promote the growth of advanced studies In selected branches of basic sciences;
  - (ii) To conduct original research in theoretical and mathematical sciences and other basic sciences in frontier areas, including challenging theoretical studies of future applications;
  - (iii) To provide a forum of personal contacts and intellectual interaction among scientists within the country and also between them and scientists abroad;
  - (iv) To train young scientists for research in basic sciences.
4. The Governing Body of the S. N. Bose National Centre shall be the body constituted to be the Governing Body under the Rules & Regulations of the said S. N. Bose national Centre and the first members of the Governing Body shall be:-

<b>Name/Designation</b>	<b>Address</b>	<b>Office/Function</b>
1. The Secretary to the Govt. Of India, Dept. of Science & Technology.	Technology Bhavan, New Meharauli Road, New Delhi-110016.	Chairman(ex-officio)
2. Prof. J. V Narlikar	Tata Institute of Fundamental Research Bombay-400005	Member (Nominated by the Central Government)
3. Prof. C. S. Seshadri	Institute of Mathematical Sciences Adayar, Madras.	Member(Nominated by the Central Government)
4. Prof C. N. Rao	Director, Indian Institute of Science, Bangalore.	Member(Nominated by the Central Government)
5. The Financial Adviser, Dept. Of Science & Technology, Govt. Of India.	Technology Bhavan, New Meharauli Road, New Delhi-110016.	Member(ex-officio)
6. The Chief Secretary, Govt. Of W.B.	Writers' Buildings Calcutta-700001	Member(ex-officio)
7. Director of the Centre	I.A.C.S Campus, (Indian Association For the Cultivation Of Science, Jadavpur, Calcutta-700032	Member(ex-officio)

5. We the undersigned, whose names and addresses are hereunder subscribed being members of the S. N. Bose National Centre are desirous of being formed into a society under the West Bengal societies Registration act XXVI of 1961 in pursuance of this Memorandum of Association:-

SL. NO.	NAME	Occupation And Address	Signature
1.	Professor Yash Pal	Chairman, University Grant Commission, Bahadur Shah Zafar Marg, New Delhi. A-B 19, Mathura Road, New Delhi.	
2.	prof A. K Sharma	Ghosh Professor & Programme Co-ordinator, University of Calcutta, 35, Ballygunge Circular Road, Calcutta. 18/3 Gariahat Road, Calcutta-700019.	
3.	Prof A. K Barua	Director, Indian Association for Cultivation of Sciences, Calcutta-700032. 188/60 Prince Anwar Shah Road, Calcutta-700045.	
4.	Prof .B.B. Biswas	Director, Bose Institute, 93/1 Acharya Prafulla Chandra Road, Calcutta-9, 30A, lake Place, Calcutta-700029.	
5.	Dr.A. K. Chatterjee	Secretary to the Govt. of West Bengal, Education Department. D-7,32, ballygunge Circular Road, Calcutta.	

6. Dr. P.J. Lavakare     Advisor. Govt. of India, Department  
Of science and Technology, new  
Delhi. H 20-c, Saket New Delhi.
  
7. Dr. Ashok Jain        Director, National Institute of  
Science, Technology and  
Development Studies, New Delhi.  
A-26, Nizamuddin West, New  
Delhi.

## **RULES OF THE S. N. BOSE NATIONAL CENTRE FOR BASIC SCIENCES**

### **SHORT TITLE**

1. These rules may be called the rules of Satyendra Nath Bose National Centre for Basic Sciences.

### **INTERPRETATION**

2. In these rules, the following words and abbreviation have the meanings given to them unless there is anything contrary in the subject or context:

- (a) "The Centre" shall mean the S. N. Bose national Centre for Basic Sciences.
- (b) "The Society" shall mean the S. N. Bose National Centre for Basic Sciences.
- (c) "The Central Government" shall mean the Administrative Ministry/Department of government of India concerned with Science and Technology.
- (d) "The General Body" shall mean the Governing Body of the Centre.
- (e) "The Governing Body" shall mean the Governing Body of the Centre.
- (f) "The President" shall mean the President of the General Body.
- (g) "The Chairman" shall mean the Chairman of the Governing Body of the Centre.
- (h) "The Director" shall mean the Director of the Centre appointed under the rules.
- (i) "The Secretary" shall mean the Secretary of the Centre appointed under the rules.

### **MEMBERS OF THE CENTRE**

3. The Centre shall consist of all the Members of the Governing Body set up under these rules and such other persons may be nominated/admitted by the Central Government.
4. The Centre shall maintain a Register of Members giving their names and address and the same shall be open to inspection by the Members.
5. A member of the Centre shall cease to be a member: (i) on death; (ii) on resignation; (iii) upon being declared insolvent or of unsound mind; (iv) on conviction of criminal offence involving moral turpitude; and (v) on his failure to attend three consecutive meetings of the General Body.
6. The Centre shall function notwithstanding any vacancy in its body and no act or proceeding of the Centre shall be invalid merely by reasons of such vacancy or of any defect in the appointment of any of its members.

## **AUTHORITIES AND OFFICERS OF THE CENTRE**

7 The following shall be the authorities and officers of the Centre:

- i) The General Body ;
- ii) The Governing Body ;
- iii) The President ;
- iv) The Chairman ;
- v) The Director ; and
- vi) Such other authorities and officers as may be constituted/ appointed by the Governing Body.

### **THE GENERAL BODY**

8. The Chairman of the Governing Body shall be the President of the Society.
9. The Society shall hold an Annual General Meeting at such time, date and place as may be determined by the president to consider the Annual Report of the Society, the Audited Statement of Accounts together with the Auditor's Report thereon.
10. The President may convene a Special General Meeting of the Society as he/she thinks fit.
11. On the requisition of at least 4 (four) members, the President shall convene a Requisition General Meeting of the Society.
12. At such Requisition General Meeting no matter other that stated in the notice for The meeting shall be discussed unless specially authorised by the President.
13. The President on the Secretary of the Institute shall issue notice of all meeting of the Society to members of the General Body giving 15 clear days before the appointed date for such meeting.
14. The accident omission to give notice or non-receipt of notice by any member shall not invalidate the proceeding at the meetings.
15. The President of the Society shall preside at all meeting of the Society. In his absence a member shall be elected from amongst those present to be the Chairman.
16. Four members of the General Body present in person shall form the quorum at any meeting of the Society.
17. Each member of the Society shall have one vote. In case of equality of votes, the Chairman shall have a casting vote.
18. All matters shall be determined by a majority of votes of the members present and voting.



## **THE GOVERNING BODY**

19. The affairs of the Centre shall be managed, administered, directed and controlled, Subject to Rules, Bye-Laws, by the Governing Body. The Governing Body of the Centre for the purpose of Act XXVI of 1961 shall consist of the following members:
1. Secretary to the Government of India, Department of Science & Technology, Chairman(Ex-officio).
  2. |
  3. | Three scientists to be nominated by the Central Government.
  4. |
  5. Financial Adviser, Department of Science & Technology of the Government of India, Member (Ex-officio).
  6. Chief Secretary, Government of West Bengal, Member (Ex-officio).
  7. Director of the Centre, Member (Ex-officio).

The Administrative Officer of the Centre shall be non-members Secretary of the Governing Body.

20. A member of the Governing Body shall cease to be a member in case he/she:

- i) resigns; (to be effective from the date of acceptance by the Chairman).
- ii) dies;
- iii) is declared of unsound mind;
- iv) is declared insolvent;
- v) is convicted of criminal offence involving moral turpitude;
- vi) is not permitted by his/her employer to serve on the Governing Body;
- vii) proceeds abroad for a continuous period exceeding one year;
- viii) fails to attend three consecutive meetings.

21. Each nominated member of the Governing Body shall relinquish his/her membership on the five years from the date on which he/she is nominated as a member of the Governing Body unless his/her membership of the Governing Body is terminated by the nominated authority earlier. In case of a casual vacancy the person appointed to fill the vacancy shall hold office for the unexpired portion of the term of the outgoing member. An outgoing member shall be eligible for reappointment.
22. When ever a person holds the membership of the Governing Body by virtue of An office held by him/her (ex-officio) his/her membership shall terminate when he/she ceases to hold that office and the vacancy so caused shall be filled by his/her successor to that office.
23. The member of the Governing Body shall not be entitled to any remuneration from the Centre excepting the full-time Director of the Centre. The non-official members of the Governing Body or any committee appointed by it, shall be paid by the Centre, such travelling and daily allowances and honorarium as may be provided for in the Bye-Laws.

24. A person holding the membership of the Governing Body by virtue of an office held by him/her (ex-officio) shall normally attend the Governing Body Meeting himself/herself in person but in exceptional circumstances, shall have the right to nominate a representative to act on his/her behalf at particular meeting of the Governing Body and the representative so nominated shall be entitled to take part in the proceeding of that meeting.

## **FUNCTIONS AND POWER OF THE GOVERNING BODY**

25. The Governing Body shall generally carry out and pursue the subjects of the Centre, as set forth in the Memorandum of its Association. The management of all the affairs and funds of the Centre shall, for this purpose, vest in the Governing Body.
26. The Governing Body shall exercise all the power of the Centre, subject nevertheless to such limitations as the Government of India may from time to time impose in respect of the expenditure from the funds of the Centre and of grants made by the Central Government.
27. The Governing Body shall appoint the Director of the Centre who shall be a distinguished scientist. The Director shall be the principal executive officer of the Centre. Unit such time a full-time Director of the Centre is appointed in accordance with rules and Bye-Laws, the Governing Body may appoint a distinguished scientist as Honorary Director and the person so appointed shall have full powers, functions and status of the Director in accordance with these rules.
28. In particular and without prejudice to the generality of the foregoing provisions, The Governing Body shall have the power , subject to the provisions of these Rules and the Bye-Laws to:
- i) consider the Annual and Supplementary Budgets placed before it by the Director from time to time, and pass them with such modifications as the Governing Body may think fit;
  - ii) create and abolish posts; the emolument structure of various posts i.e. adoption of pay scales allowances and revision thereof and creation of posts above a specified pay scale, shall require prior approval of Central Government.
  - iii) appoint various scientific, technical, administrative and other officers and staff of the Centre, fix their remuneration and define their duties;
  - iv) enter into arrangements with the Central Government and with the State Governments and other public or private organisations or individuals within the country for securing and accepting grant-in-aid, endowments, donations or gifts to the Centre, on mutually agreed terms and conditions, provided that such terms and condition

if any, shall not be contrary to, inconsistent or in conflict with the objects of the Centre provided, for any such arrangement with foreign and/or international agencies or organisation the prior approval of the Central Government shall be obtained;

- v) take over, acquire by purchase, gifts, exchange, lease or hire or otherwise from Central Government, the State Governments and other public or private bodies or individuals, institutions, libraries, laboratories; Immovable properties, endowments or other funds together with any attendant obligations and engagements not in consistent with the objects of the Centre provided for any such activity involving a foreign and/or international agency or organisation, the prior approval of the Central Government shall be obtained;
- vi) appoint Committee and Sub-committee for such purposes and with such powers and for such periods and on such as it may deem fit, and dissolve any of them;
- vii) delegates such administrative and financial powers it may think proper to the chairman, the Director and such other officers of the Centre as may be considered necessary; and
- viii) to frame amend or repeal Bye-laws, for the administration and management of the affairs of the Centre and in particular to provide for the following matters:
  - (a) preparation and sanction of budget estimates, sanctioning of expenditure, entering into and execution of contracts, investment of the funds of the Centre, sale or alteration of such investments and maintenance of accounts and their audit;
  - (b) procedure for recruitment of officers and establishment in the service of the Centre;
  - (c) terms and tenures of appointment, emoluments, allowances, rules of discipline and other conditions of the establishment of the Centre ;
  - (d) terms and conditions governing the grant of scholarships, fellowships and grant-in-aid for research schemes and projects not inconsistent with the objects of the Centre ;
  - (c) such other matters as may be necessary for the administration of the affairs and funds of the Centre.

## **PROCEEDINGS OF THE GOVERNING BODY**

29. Every meeting of the Governing Body shall be presided by the Chairman and in his/her absence a member chosen from amongst themselves by members present, to provide for the occasion.

30. Four members of the Governing Body present in person, shall constitute a quorum at any meeting of the Governing Body.
31. Not less than fifteen days clear notice of every meeting of the Governing Body shall be given to each member of the Governing Body. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceeding at the same meeting.
32. Normally two meetings of the Governing body shall be held in each year.
33. For the purpose of Rule 32, each year shall be deemed to commence on the 1<sup>st</sup> day Of April and terminate on the 31<sup>st</sup> day of March of the following year.
34. The chairman may himself call, or by a requisition in writing signed by him, may require the Secretary to call a meeting of the governing Body at any time and on the receipt of such a requisition the Secretary shall forthwith call such a meeting.
35. Four members of the Governing Body may by a requisition in writing signed by them require the Secretary to call a meeting of the Governing Body at any time and on the receipt of such a requisition the Secretary shall forthwith call such a meeting in consultation with the Chairman.
36. Each member of the Governing Body shall have one vote and if there shall be an equality of votes on any question to be decided by the Governing Body, the Chairman shall have a casting vote.
37. Any business which it may be necessary for the Governing Body to perform may be performed by a resolution in writing circulated among all its members and any such resolution to be circulated and approved by a majority of the members signing, shall be as effectual and binding if such resolution had been passed at a meeting of the Governing Body provided that at least four members of the Governing Body have recorded their approval to the resolution.
38. In case of a difference of opinion amongst the members of the Governing Body on a question of sufficient importance, the opinion of the majority shall prevail, the chairman may, however, refer any question, which in his opinion is of sufficient importance for the decision of the Central Government. The decision of the Central Government shall be binding on the Centre and its Governing Body.

### **FUNCTION AND POWER OF THE CHAIRMAN**

39. The Chairman shall exercise such powers for the conduct of the business of the Centre as may be delegated to him by the Governing Body.
40. The Chairman may, with the approval of the Governing Body, delegate such of his/her powers as may be considered necessary, to the Director.

## **FUNCTIONS AND POWERS OF THE DIRECTOR**

41. Subject to order that may be passed by the Chairman in exercise of the powers delegated to him by the Governing Body, and the decisions of the Governing Body, the Director shall be responsible for the proper administration of the affairs and funds of the Centre under the direction and guidance of the Governing Body. He shall be vested with such executive and administrative Powers of the Centre as may be necessary or incidental for the purpose, subject to these Rules and Bye-Laws.
42. He shall subject to the provisions of these Rules and Bye-Laws and decisions of the Governing Body exercise general supervision and disciplinary control over the officers and the staff of the Centre and prescribe their duties and functions.
43. The director shall co-ordinate and exercise general supervision of all the activities of the Centre.
44. The Director of the centre shall act as the Secretary of the Society. For the purpose of section 6 of the West Bengal Societies Registration Act XXVI of 1961, the Secretary shall be considered the Principal Secretary of the Society and the Society may sue or be sued in the name of the Secretary of the society.

## **FUNDS AND PROPERTIES OF THE SOCIETY**

45. The funds of the Society will consist of the following :
  - i) Lump sum and recurring grants made by the Central government;
  - ii) Fees and other charges received by the Centre ;
  - iii) All money received by the Centre by way of grants, donations or other contributions.
46. All funds of the Centre shall be paid into the Centre's account with Treasuries/ Sub Treasuries including Reserve Bank of India , branches of State Bank of India its subsidiaries and in a scheduled/nationalised bank and shall not be withdrawn except on cheques signed and Governing Body.
47. The income and property of the Centre, however derived shall be applied towards the promotion of the objects thereof in the Memorandum of Association nevertheless in respect of the expenditure of grants made by the Central Government to such Limitations as the Central Government may from Time to time impose, No portion of the income and property of the Centre shall be paid or transferred, directly or indirectly by way at any time are/or have

been members of The Centre or to any of them or to any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration of any member thereof or other person in return for any service rendered to the Centre.

48. The power for the creation/Utilisation/disposal of assets and funds of the Society vest in the Governing Body.

### **ACCOUNTS AND AUDIT**

49. The accounts of the Centre shall be audited by such person or person as may be nominated by the Central Government. The nature of audit to be applied and the form of accounts and their maintenance and the presentation of the accounts for audit shall be prescribes Bye-Laws to be framed by the Governing Body and approval by the Central Government.

### **ANNUAL REPORT**

50. An annual report of the proceeding Centre and of all work undertaken during the year shall be prepared by the Governing Body for the information of the Central Government and the members of the Society. The report and the audited accounts of the Central along with the auditor's report thereon shall be placed before the General Body and shall be kept open for inspection by members of the Society on requisition.

### **ALTERATION OF RULES**

51. The Rules of the Centre may be altered at any time by the Governing Body/ General Body by a resolution passed by at least three-fourth majority of the members present at any meeting.
52. all provision contained in the West Bengal Societies Registration act XXVI of 1961 as applicable to the state of West Bengal shall apply to this Society.

### **ESSENTIAL CERTIFICATE**

53. We the following members of the Governing Body do hereby certify that this is the true copy of the rules and Regulations of the Satyendra Nath Bose national Centre for Basic Sciences.

(Dr. S. Ramachandran)  
Secy. to the Govt. of india,  
Deptt. Of Science & Tech-  
nology.

(Shri G. Chaterjee)  
Jt. Secy. & F.A. Govt. of  
India, Deptt. Science & Tech-  
nology.

(S. V. Krishnan)  
Chief secretary, Govt.  
of West Bengal.

